

EndNote and RefWorks: Importing Citations from LANL Databases (Biosis, Engineering Index, INSPEC, SciSearch, SearchPlus)

Use EndNote and RefWorks To

- import citations from online databases
- store, manage and search a personal library of citations
- insert citations into word processing documents and then compile a bibliography for those in-text citations in any format

How to Import Citations via Direct Export

1. Obtain a search result database
2. Mark desired citations:
 - a. check the box to the left of the citation in the Results Page
 - b. check the "Mark this record" box at the top of the Full Record or Abstract display
 - c. check the "Mark All" box at the top of the Results Page to mark all citations on that page (Note: to mark all results for your search rather than a single page of results, check the "Mark All" box at the top of every Results Page for your search)
3. Click "Marked records" in the left navigation column
4. Choose level of detail desired (Note: do not include bibliography)
5. Choose EndNote or RefWorks under "Export into bibliographic software"
6. Click Submit
7. EndNote or RefWorks will launch and prompt you to select a library (EndNote) or login (RefWorks)
8. Once a library (EndNote) is selected or login (RefWorks) is successful, citations will automatically import into the program.
9. If direct exporting is not working for you, then
 - a. (EndNote) try downloading the Export Plug-in from ISI ResearchSoft
<http://thomsonisiresearchsoft.com/support/export/>
 - b. (RefWorks) contact info@refworks.com
 - c. use the filter method (next section)

How To Import Citations Using Filters

1. Obtain a search result database
2. Mark desired citations:
 - a. check the box to the left of the citation in the Results Page
 - b. check the "Mark this record" box at the top of the Full Record or Abstract display

How To Import Citations Using Filters, cont.

- c. check the "Mark All" box at the top of the Results Page to mark all citations on that page (Note: to mark all results for your search rather than a single page of results, check the "Mark All" box at the top of every Results Page for your search)
3. Click "Marked records" in the left navigation column
4. Choose level of detail desired (Note: do not include bibliography)
5. Choose "View in Browser" output format to be RIS
6. Save file as a text (*.txt) file
7. Launch EndNote or RefWorks
8. (RefWorks) Select "Import" from the "References" menu. For "Import Filter/Data Source", select "RIS Format". For "Database", select "RIS Format". For "Import Data from the following Text File", click "Browse" and select the text file containing your search results. Click "Import" at the bottom of the screen. Citations will load into RefWorks.
9. (EndNote) Under the "File" menu, choose "Import". Click "Choose File" to select the text file to import. Under "Import Option", choose "Reference Manager(RIS)". Click "Import". References will load into the EndNote window.

Additional Helps for EndNote and RefWorks

From the EndNote Website: <http://www.endnote.com>

30-Day Trial Version of EndNote: <http://www.endnote.com/endemo.asp>

EndNote Tips Sheet: <http://www.endnote.com/support/entips.asp>

EndNote FAQs: <http://www.endnote.com/support/faqs/enfaqs.asp>

From the RefWorks Website: <http://www.refworks.com>

RefWorks Tutorial (Flash): <http://www.refworks.com/tutorial/>

RefWorks Quick Start Guide (pdf):

<http://www.refworks.com/refworks/help/helpmainframe.asp?P=QuickStartGuide.pdf>

30-Day Trial Version of RefWorks:

<http://www.refworks.com/refworks/newusersecurity.asp>

Selected University Pages:

Bibliographic Management Software at Stanford (Stanford University Libraries)

<http://library.stanford.edu/depts/serg/services/instruction/bibsoftware/index.html>

EndNote: Class Handout Step-by-Step Guide (Lane Medical Library, Stanford University)

http://medblog.stanford.edu/lane-faq/archives/EndNotev9_July2006.doc

EndNote Frequently Asked Questions (Lane Medical Library, Stanford University)

<http://lane.stanford.edu/howto/index.html?category=EndNote>

EndNote and Refworks (UC Berkeley Bioscience & Natural Resources Library)

<http://www.lib.berkeley.edu/BIOS/refman.html>

EndNote, ProCite and RefWorks (NYU)

<http://library.nyu.edu/bib/>