

## **RefWorks VIII: Transferring Data to/from Add'l Programs**

Your RefWorks database can be exported to or imported from other bibliographic management programs such as Bibloscape, BibTeX, EndNote, Procite, Reference Manager, etc. Using multiple programs with the same personal collection of references allows you to utilize unique features of various programs, depending upon your needs.

### **Exporting Your RefWorks Database into Additional Programs**

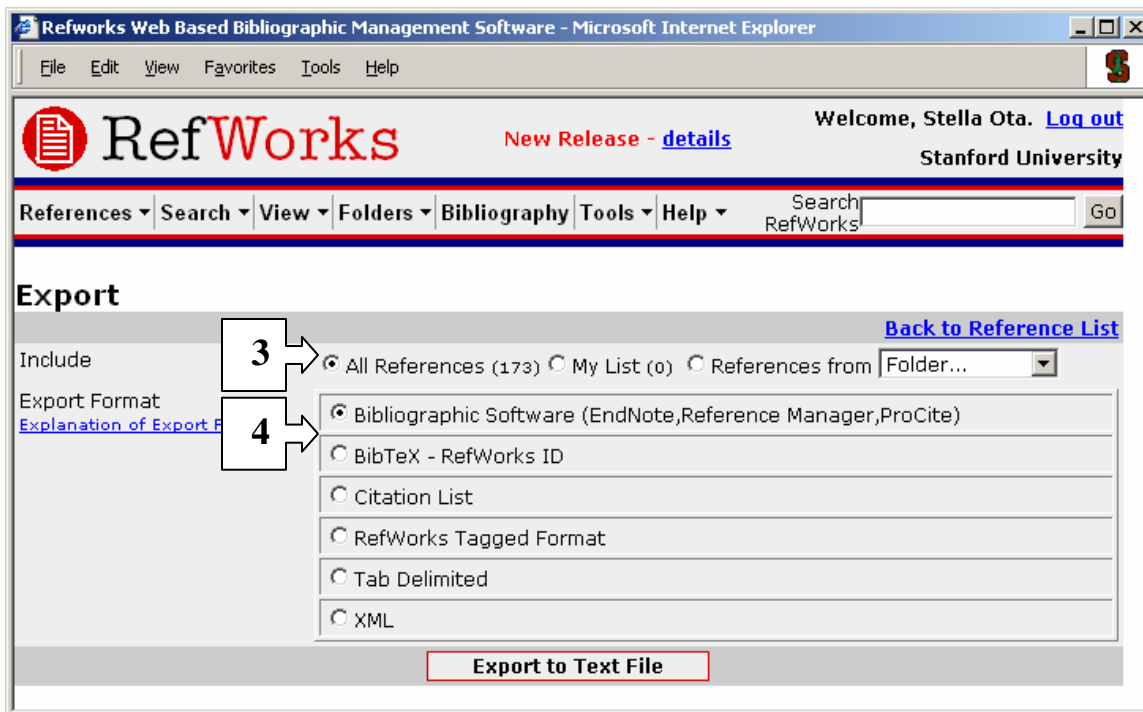
1. Log in to your RefWorks account.
2. From the **References** or **Tools** menu, select **Export**
3. Select either **All References**, **My List**, or a specific **Folder**
4. For **Export Format**, select **Bibliographic Software** or **BibTeX**.

*[From RefWorks Help file]*

***Bibliographic Software (EndNote, Reference Manager, ProCite)** Saves the database in a tagged format that can import into another bibliographic management program. It is the format sometimes called the RIS Format or Reference Manager Format and can be imported into Reference Manager, ProCite, EndNote, or any other program that supports the RIS Format.*

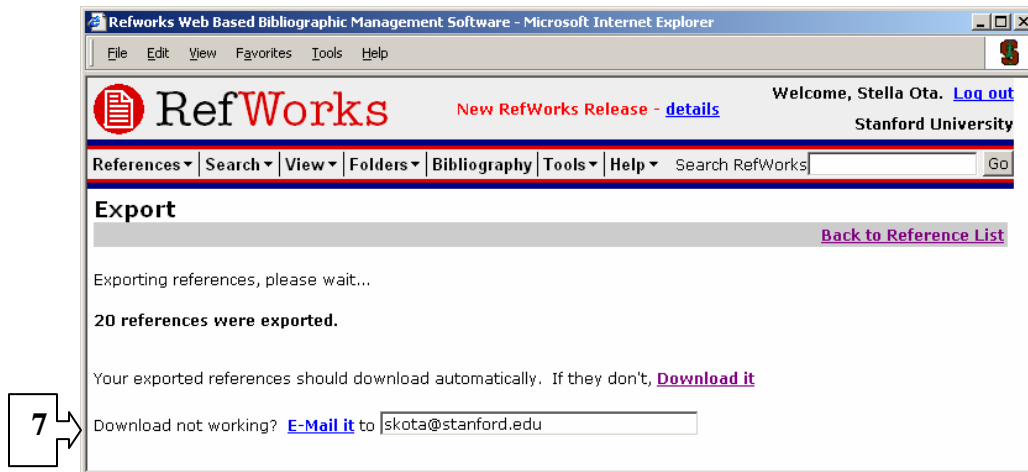
***BibTeX – Ref ID** Saves the database in the file format for use with the LaTeX document preparation system.*

5. Click on the **Export to Text File** button at the bottom of the window

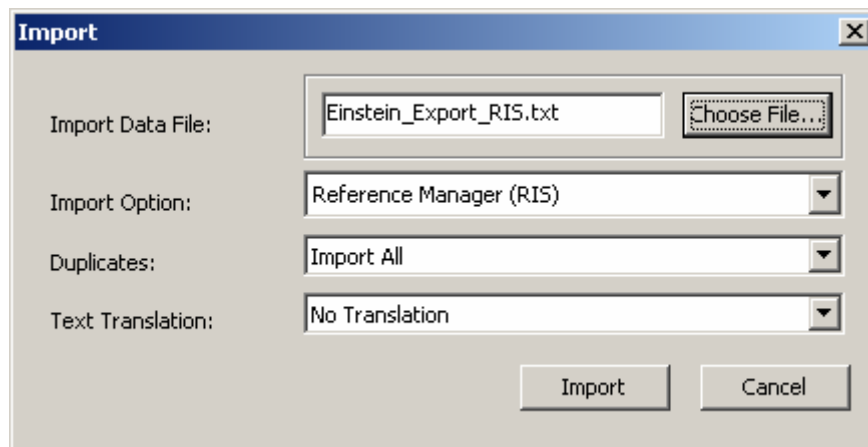


6. Formatted list appears in a separate window. Save as a text file to your desktop.

7. Note: You can also email the file to yourself. Return to the active RefWorks Export window. A confirmation window with an option to email the formatted file displays.



8. Go to your other program and import the saved RefWorks file using the appropriate filter. For example, in EndNote v9 for PCs, go to **File** and then **Import...** to open the import window. Use **Choose File** to browse to the saved RefWorks file and select the **Import Option** of **Reference Manager (RIS)**. Then click on **Import**.



Import window for EndNote v9 for PCs

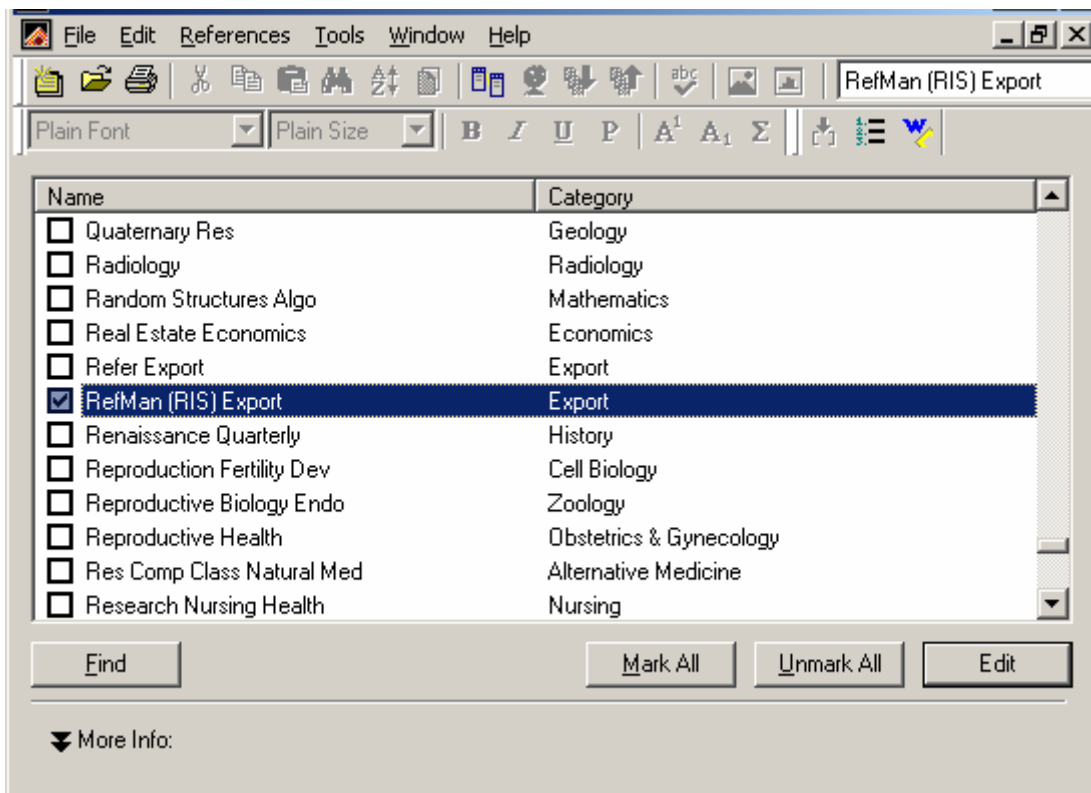
## Importing References from Additional Programs

Detailed instructions for duplicating your references from additional bibliographic management programs into RefWorks can be found in the online RefWorks Help file under **Building Your Database**. In general, you begin in the other program to export the database in RIS format. The export steps vary depending on the database. The example below is for EndNote v7 or earlier. For EndNote v8 or v9, skip to the next section for directions on transferring the entire library into RefWorks without first saving as an RIS formatted file.

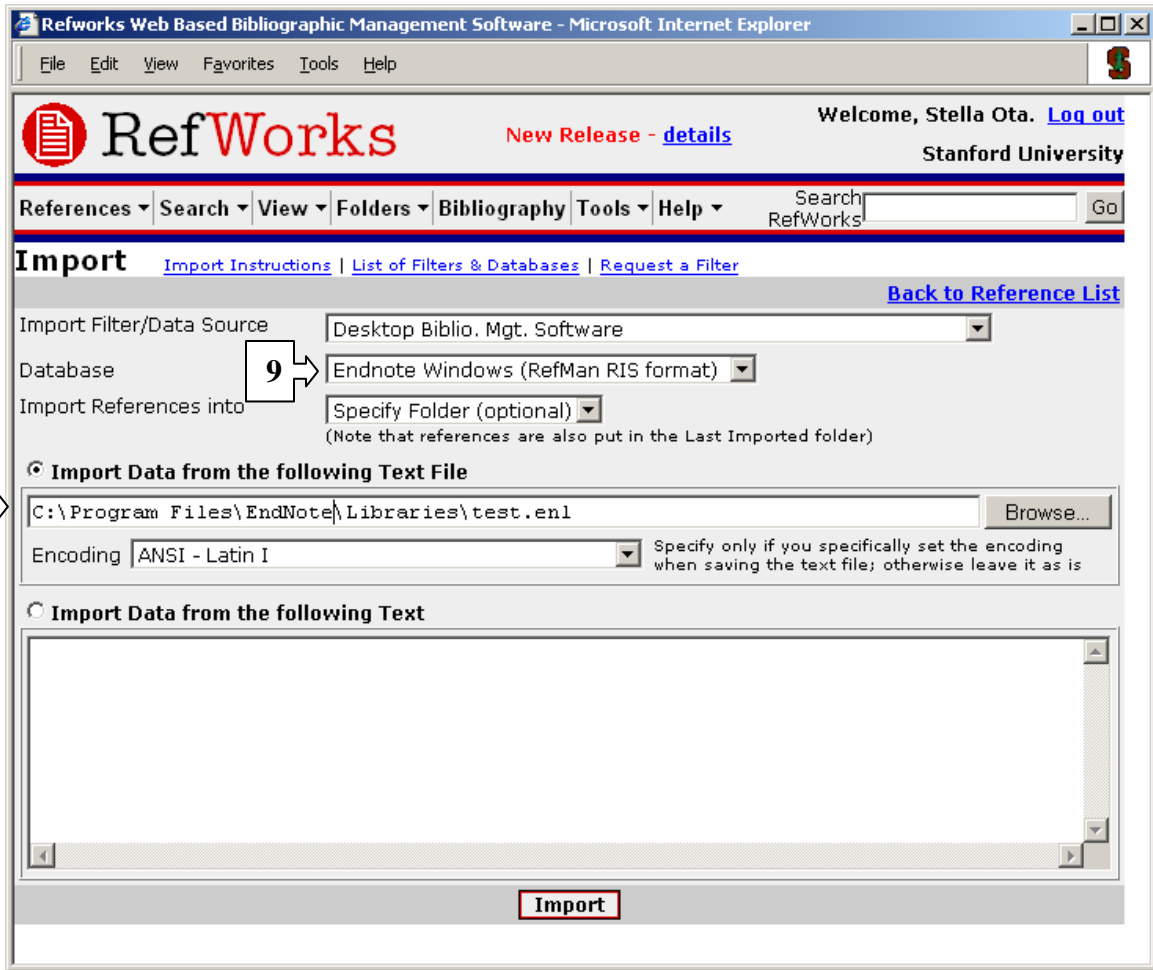
## Importing References from Additional Programs, cont.

NOTE: RefWorks recommends importing no more than 2500 records (or 3 MB of files) at a single time. However, if you are using the **Import EndNote v8 or 9** feature then there is a 25MB import limit.

1. Launch your other bibliographic management software program. (NOTE: For EndNote v8 or v9 libraries, see next section.)
2. In EndNote, under the **Edit** menu, select **Output Styles**. From the resulting window, select **RefMan (RIS) Export**.

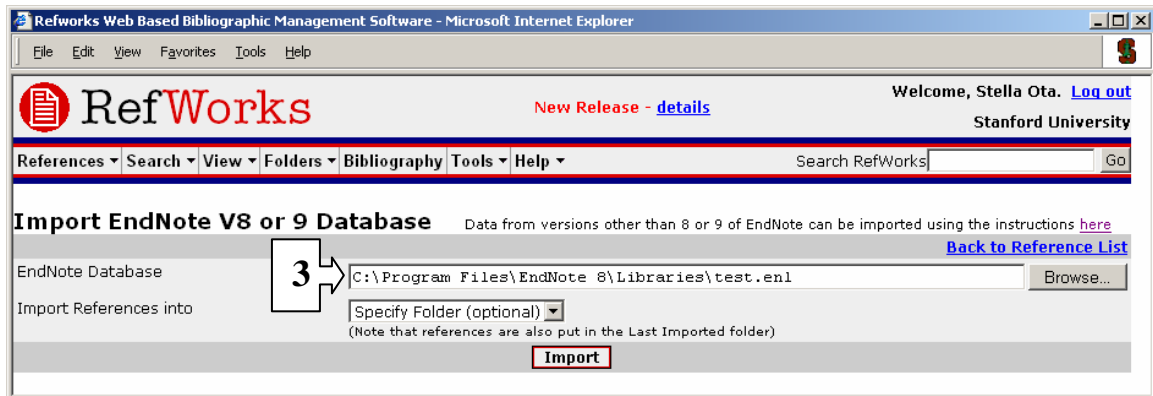


3. Select the references that you want to duplicate in RefWorks (or select all).
4. Under the **Reference** menu, select **Show Selected** (or **Show All**).
5. Under **File**, select **Export**.
6. Name the file and save it as a text (.txt) file.
7. Switch to your RefWorks account.
8. From the **References** menu, select **Import**.
9. In the **Import** window, for **Import Filter/Data Source**, select **Desktop Biblio. Mgt. Software**; for the source **Database**, select **EndNote Windows**; specify a folder, if desired; **Browse** to the desired datafile of references; and then click **Import**.



## Importing References from EndNote v8 or 9

1. Log in to your RefWorks account.
2. From the **Tools** or **References** menu, select **Import EndNote v8 or 9 Database**.
3. Browse to the desired EndNote library (.enl), specify a RefWorks folder, if desired, and click **Import** at the bottom.



SKO 09.08.2006