

Stanford University Libraries Department of Special Collections
NON-VENDOR PUBLICATION ORDER FORM

All orders must be prepaid via check, cashier's check, or money order, in U.S. dollars, made out to "Stanford University." Sorry, we are not able to accept credit cards. If you are ordering from outside the U.S and have difficulty procuring U.S. funds for payment, please contact us at speccollpubs@stanford.edu. Your order will be shipped upon receipt of payment via UPS ground unless otherwise requested.

Mail to:

Catalog orders
Department of Special Collections
Green Library, Stanford University
557 Escondido Mall
Stanford, CA 94305-6004 USA

Your name and address:

Publication title	# of copies	per-copy price	amount

Subtotal _____

CA residents must add sales tax at 9.25% _____

Shipping and handling* _____

TOTAL _____

***Shipping charges**

If subtotal is:

\$20 or less before tax: \$4.00

\$20.01–35.00 before tax: \$5.00

35.01–60.00 before tax: \$6.00

Over \$60, please contact us at speccollpubs@stanford.edu.

Charges are based on UPS Ground rates. If you require another shipping method, rates may change. Please contact us at speccollpubs@stanford.edu for information on alternative shipping methods and pricing. Customers on or near the Stanford campus may save shipping charges by picking up their orders.